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## Chief Executive's Office

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Date: 27 January 2006

**Chorley**  
Borough Council

**Chief Executive:**  
Donna Hall

Dear Councillor

A meeting of the Customer Overview and Scrutiny Panel is to be held in the Committee Room, Town Hall, Chorley on Tuesday, 7th February, 2006 commencing at 6.30 pm.

### AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Customer Overview and Scrutiny Panel held on 9 November 2005 (enclosed)

4. **Review of the Revenue and Benefits Services Budget**

As part of the Budget Scrutiny exercise, the Revenue and Benefits Service budget will be examined in more detail because it appears as upper quartile costs in the Value for Money (VFM) Self Assessment. There may be a valid reason for this being the case and the purpose of the Scrutiny is to explore in more detail why the service is showing in the upper quartile in cost terms

Report of the Director of Finance (to follow)

5. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely

Continued....

Jmdall

Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Customer Overview and Scrutiny Panel  
Mrs S Walsh, A Cullens, Mrs D Dickinson, M Lees, P Malpas, Miss J Molyneaux, G Russell,  
E Smith, Mrs J Snape and C Snow for attendance.
2. Agenda and reports to Gary Hall (Director of Finance) and Dave Price (Revenues and  
Benefits Manager) for attendance.

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માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے: